

Request to Attend

I am requesting your approval to attend the Tech Talk *Live* Conference, taking place May 5-6, 2015 in Lancaster, PA. Tech Talk *Live* will offer a comprehensive highly technical content-led program, including sessions on topics directly related to system administration, network administration, application development, desktop support, and technology leadership. Peer and technology experts will share ideas on how to test and implement new, transformative technologies.

The pre-conference boot camp: Cyber Security Institute, on May 4, will be filled with informational hands on sessions that should not be missed, including sessions by legal, data breach, and information-security experts along with hands on sessions provided by select cyber security experts that will provide a deep-dive into implementations of top security products.

By attending this event I expect to learn how to implement the latest trends and strategies in technology for our organization, as well as gaining leadership strategies.

More than 200 IT professionals from around this region will be at Tech Talk *Live*. Several free activities are scheduled where I will be able to network with these attendees to learn what other organizations in our field are doing.

Specifically, I plan to attend the following conference tracks:

- Track/Workshop
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The conference fee is \$450, with special incentive if I register early, for 3 full days, which includes one full day focused on Cyber-Security. There are multiple attendance options that we can discuss. The fee includes lunch each day, as well as networking activities, the dinner event, and the conference/expo entry.

I plan to return with valuable recommendations and best practices for improving our efficiency. I would appreciate your approval as soon as possible in order to maximize both conference and travel discounts.

You can learn more about the conference at www.techtalklive.org.

Thank you for your consideration,